

AGENDA

Community Advisory Commission

February 4, 2004
Milpitas City Hall Committee Meeting Room
455 E. Calaveras Blvd.
7:00 p.m.

I. Roll Call: Joselito Abelardo, Philip Cook, Arsenio Iloreta, Sudhir Mandal,
Syed Mohsin, Marie Pham, and Samuel Robinson
Alternates: Chris Lee, Jenifer Lind, Nestor Luna, and Craig Ranker

II. Seating of Alternates

III. Pledge of Allegiance

IV. Approval of Agenda

V. Approval of Minutes: January 7, 2004

VI. Announcements

VII. Citizen's Forum

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. Liaison Reports

A. City Council Report Councilmember Polanski

IX. Old Business

A. Personal Rapid Transit (PRT) Presentation

As requested by Rob Means of the Sunnyhills Neighborhood Association at the November 5, 2003 CAC meeting, Mr. Means will make a 15 minute presentation to discuss what PRT is, how it works and how it could be used in Milpitas.

Recommendation: Discussion only, no action needed.

X. New Business

A. Ethics Project Draft Contract Review

Upon the CAC's January recommendation, the Council approved the ethics project contract and funding on January 20, 2004. The contract will be executed the week of January 26th and a notice to proceed will be issued. Also, pursuant to the terms of the contract, staff has provided Dr. Shanks all background information necessary to begin Task 1: Background Review and Drafting Awareness Survey. This 6-week task includes 4 weeks to conduct interviews with key stakeholders to discover Milpitas' strengths, weaknesses, opportunities and threats facing this effort and 2 weeks for City approval of the survey by March 2nd. Staff will assist Dr. Shanks with setting up the interviews and the steering committee will convene and review the survey, prior to Council approval.

At the CAC's January meeting, the CAC recommended to Council that a CAC member serve on the committee and appointed Craig Ranker. The steering committee has been formed and includes members of senior management staff, as well as CAC representation.

Recommendation: Update only, no action needed.

B. Mayor's Term Length (and correlation to term limit) Project

During former Chair Garcia's December 2, 2003, presentation to the Council regarding increasing the Mayor's term length from 2 years to 4 years, the Council requested the CAC to go back and re-evaluate the recommendation after studying the relationship to term limits and to draft suggested ballot language. The Council also requested the City Attorney to prepare a time line schedule reflecting a November 2004 election for this ballot question and all the associated deadlines for the CAC to gauge when they must come back to the Council with a recommendation. Attached is the time schedule prepared by the City Attorney. Working backward from these dates, it is recommended that the CAC present their re-evaluated recommendation to Council on April 20th. The subcommittee should then be prepared to seek endorsement of their re-evaluated recommendation to the CAC at the April 7, 2004 meeting.

Recommendation: Set dates for the Mayor's term length subcommittee to make its revised recommendation to the CAC and to the Council after hearing the subcommittee's status report.

C. Establishing An Outgoing Chair Recognition Policy

At the April CAC meeting, former Chair, Al Garcia, will be present to receive a certificate of appreciation for his two-year service as CAC Chair and for his leadership guiding the CAC through their work plans and presenting recommendations to the Council. Preparation of a recognition piece was requested of staff by a CAC member. Staff evaluated options and the CAC's budget and concluded that a nicely framed certificate could be created and funded through the CAC's modest budget. So that there is a practice in place for similarly recognizing future chairs at their last meeting as chair, it is recommended that a policy be established.

Recommendation: Establish an outgoing chair recognition policy of preparing a certificate of appreciation for service as chair.

D. Support of Arbor Day Proclamation and Increased Participation in Arbor Day/Earth Day event

The CAC's 2004 work plan includes participation in the City's Arbor Day celebration due to the CAC's recent involvement in tree planting and preservation efforts in the City, specifically preparation of a heritage tree ordinance and program, various members' certification as "Tree Amigos" and promoting tree planting outreach and tree protection awareness. The work plan specifies continuation in manning the NBO booth at the celebration and ensuring the steps necessary for the recertification of the City's Tree City USA designation.

This year's Arbor Day celebration is planned to be combined with the Earth Day event on April 17, 2004, from 10 – 2 pm at Yellowstone Park. In addition to CAC members assisting staff in manning the NBO booth, CAC members that are certified "Tree Amigos" can volunteer to help plant the ceremonial tree and 4 other trees that will be planted in the park at the event. At this point in time, only one CAC member remains who is a certified "Tree Amigo" – Chris Lee. The 6-week certification program is offered annually and begins in May.

For recertification of the City's Tree City USA designation, 5 criteria must continue to exist:

- A department with responsibilities of tree planting, maintenance and preservation;
- A tree planting and preservation ordinance;
- An annual budget for tree planting and preservation purposes of at least 2% per capita;
- An Arbor Day observance
- A proclamation setting forth the date, time and location of the City's Arbor Day celebration.

The remaining task necessary for the City to meet all of these criteria is preparation of the proclamation. Staff has drafted the attached proclamation for endorsement by the CAC and reading no later than the April 6th Council meeting.

Recommendation: Endorse the attached Arbor Day proclamation and secure CAC participants in the Arbor Day/Earth Day event.

E. Subcommittee/Task Force Status Reports

- Neighborhood Preservation (Abelardo, Lee, Mohsin, and Robinson)
- Mayor's Term Length (Garcia, Lee, Mandal, and Pham)
- 50th Year Anniversary (Mohsin, Alternate-Mandal)
- Ethics (Abelardo, Illoreta, Ranker, and Robinson)
- Tree Ordinance/Heritage Tree Program (Illoreta)
- Tree Decorating Celebration (Pham, Robinson, Cook and Abelardo)

XI. Adjournment to March 3, 2004

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